



Phase 1 Management Team Minutes

Tuesday, May 2, 2023

4:00 p.m.

Webex

Attendees: Sandra Cooke-Hubley (chair), Michelle Simms, Katrin Zipperlen, Mary Jane Butler, Shruthi Bandi, Alison, Haynes, David Stokes, Natalie Beausoleil, James Quinlan, Debra Bergstrom, Zaina Albalawi, Heidi Coombs, Meghan Greene, Joel Koops

Regrets: Brian Kerr

Recording secretary: Vivian Whelan

| Topic | Details | Action Items and person responsible |
|--|---|-------------------------------------|
| Introduction and Welcome | Welcome to Dr. Meghan Greene, co-chair for ECE and Black Bag. Welcome to Dr. Zaina Albalawi, Phase 1 Research lead. | |
| Agenda review - Review for Conflict of Interest - Confirmation of Agenda | No conflicts and no additions. | |
| Review and approval of prior minutes Action items | Prior minutes Motion to approve: J. Koops Seconded: MJ Butler All in favour | |
| 1. Assessment | <ul style="list-style-type: none"> - Assessment methods are the same as last year. - The anatomy portfolio is the same. - The Burr method is being used. - One item that will be added to all assessment plans is that artificial intelligence will not be used. - There are no changes for clinical skills. | Pam Pike Katrin Zipperlen |

Our Vision: *Through excellence, we will integrate education, research and social accountability to advance the health of the people and communities we serve.*



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| 2. Clinical Skills | - Nothing new | Joel Koops |
| 3. PESC Reports | <p>5710 Patient 1</p> <ul style="list-style-type: none"> - Patient 1 course received 3.8, down from last year's 4.1. The response rate was 22%, down from last year. - The assessment mean was 4.2, up from last year. - The course overall was 3.8, down from 4.1 last year. - The lowest rated item was the anatomy lab at 3.4. - The highest rated item was that the learning materials matched the course objectives. <p>Assessment</p> <ul style="list-style-type: none"> - Evaluation of assessment received 4.2, up from 4.0 last year. - The lowest rated item was that the summative exams reflected the learning objectives. - The highest rated item was that the Anatomy Portfolio including the 'bell-ringer' exam was effective for assessing anatomy. <p>Course themes</p> <ul style="list-style-type: none"> - The course themes were evaluation for the first time. They received a mean score of 3.9. - Themes Blood Flow and Oxygenation I and II received the lowest rating at 3.7. - The theme Host Defense and Immune Mediated Disorders rate the highest at 4.2. <p>Anatomy Laboratories</p> | Heidi Coombs |



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| | <ul style="list-style-type: none"> - The anatomy labs received a mean score of 4.1, down from 4.2 last year. - The anatomy labs facilitated by learning of anatomy received the lost rating of 3.4, down from last year's 4.2. - The highest rated item was the diversity of hands-on learning materials were beneficial for my learning and/or preparations for the practical exam and oral presentation. Up from last year's 4.3. <p>CanMEDS Competencies</p> <ul style="list-style-type: none"> - CanMEDS received a mean score of 4.0, down from last year's 4.2. - Leader rated the lowest at 3.7. - Medical expert rated the highest at 4.2. <p>5720: Clinical Skills I Overall</p> <ul style="list-style-type: none"> - The mean score was 4.5, down from 4.6 last year. - The lowest rated item was where online materials were required or anticipated, for most lectures and tutorials, these materials were made available in advance at .2 - The highest rated items were The learning environment, the course was effectively organized, and the topics were effectively sequenced and integrated at 4.7 <p>Evaluation of Assessment</p> | |
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| | <ul style="list-style-type: none">- The mean score was 4.3, down from 4.7 last year. <p>CanMEDS Learned Skills</p> <ul style="list-style-type: none">- The mean score was 4.5, consistent with last year. <p>5730 Physician competencies</p> <ul style="list-style-type: none">- Received an overall score of 3.9, down from 4.1 last year.- Response rate was 15% down from 26% last year- IPE received the lowest rate of 2.3. <p>Course overall</p> <ul style="list-style-type: none">- The mean score was 3.9.- The lowest rate was the course was effectively organized at 3.8.- The highest rate was the learning environment within this course was positive at 4.1. <p>5740 Community Engagement 1</p> <ul style="list-style-type: none">- The course overall received a mean score of 4.0, down from 4.2 last year.- The lowest rated item was the topics presented were effectively sequenced and integrated at 3.8.- The highest rated item was the learning environment within this course was positive received 4.3. | |
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| | <p>Evaluation of Assessment</p> <ul style="list-style-type: none"> - The mean score was 4.0 down from 4.2 last year. - The lowest rated item was the formative assessment facilitated my learning at 3.9. - The highest rate item was the assessment reflected the course objectives at 4.1. <p>Curriculum Evaluation</p> <ul style="list-style-type: none"> - Received a mean score of 4.3, up from 4.2 last year - The lowest rate item was Global Health at 4.0. - The highest rate items was Early Clinical Experience and Indigenous Health at 4.5 | |
| 4. ILS | - Nothing new | Debra Bergstrom |
| 5. Physician Competencies | - Nothing new | James Quinlan |
| 6. Research | - Nothing new | Michelle Simms |
| 7. Community Health | - Nothing new | Natalie Beausoleil |
| 8. Curriculum Lead | - Nothing new | Brian Kerr |
| 9. Faculty Concerns | - No issues | |
| 10. Student Concerns | - Nothing new | Mary Jane Butler Shruthi Bandi |
| 11. New Business | | |
| 12. Next Meeting | TBD | |

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